

Islandview Condominium Association
Board Meeting Minutes
January 22, 2020

Present: Jennifer Afonica, Bob Cosgrove, Denise Cosgrove, Fred Konchan, Dawn Paluszny, Cindy Parkhurst

Absent: None

A. Call to order – The meeting was called to order at 6:35pm by Cindy Parkhurst.

B. Submission of November meeting Minutes – Cindy Parkhurst

1. The November 19, 2019 meeting Minutes were reviewed. No discussion or corrections, Minutes accepted.

C. Financial Report – Jennifer Afonica

1. Board members received and reviewed a copy of the November and December month-end receivables and disbursements ledgers. The Annual Budget was also reviewed.
2. Delinquent Dues: One account - 30 months, foreclosure in progress.
3. After discussion, the Financial Report was approved.

D. Old Business

1. The Board discussed scheduling for the various projects that we have lined up this year.
 - The dryer duct cleanout will take place in the spring, prior to the siding repair and painting project, which is tentatively scheduled for mid-summer.
PLEASE NOTE: The dryer duct project will take place over a 3-day period at a time to be determined. This is an important fire prevention and maintenance project, and all residents will be **required** to have someone available to permit entry to their condo during the 3-day period.
 - The sidewalk replacement will take place prior to the siding repair and painting project.
 - The gutter repairs and additions will take place after the siding repair and painting project.

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2. As of this writing, 34 (out of 48) units have completed their A/C line cleaning and hose replacement. Several units were found to need further repairs. Denise Cosgrove will continue to coordinate appointments with the remaining residents.
3. *Leigh's Glass* completed repairs of the loose gaskets around the entry windows.

E. New Business

1. The Annual Meeting of Co-owners will take place on Wednesday, March 18, 2020. The meeting time has been moved to 6:30pm (instead of 7:00). Detailed information to be mailed to all Co-owners.

F. Adjournment – meeting adjourned at 8:10pm. Next meeting February 18, 2020.

Minutes submitted by: Cindy Parkhurst, President